



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	RAYAT SHIKSHAN SANSTHA'S RAJARSHI CHHATRAPATI SHAHU COLLEGE, KOLHAPUR
• Name of the Head of the institution	Prof. R. S. Dubal
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02312654658
• Mobile no	9860659959
• Registered e-mail	klpshahucol@gmail.com
• Alternate e-mail	rcsc.physics@gmail.com
• Address	Kadamwadi Road, Kolhapur
• City/Town	Kolhapur
• State/UT	Maharashtra
• Pin Code	416003
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Shivaji University, Kolhapur				
• Name of the IQAC Coordinator	Dr. Samadhan Prakash Pawar				
• Phone No.	02312654658				
• Alternate phone No.	7387041470				
• Mobile	8484801321				
• IQAC e-mail address	iqac@rcsc.ac.in				
• Alternate Email address	sampawar1987@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://www.rcsc.ac.in/pdf/iqac/aqar/323768018_2019-20aqar_report.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.rcsc.ac.in/pdf/calender/428536559_ac2021.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	A	3.07	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			28/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • To upgrade and update the College Website (www.rcsc.ac.in). • Organization of nine national level webinars on different topics. • Organization of University sponsored four workshops on revised syllabus. • Submission of AQAR of last academic year (2019-20). • Successful implementation of online teaching during lockdown period. 		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To organize national level webinars.	Total nine webinars were organized.
To implement online teaching method in lockdown period.	All activities regarding teaching, learning and evaluation were successfully completed by online mode.
To conduct english communication Training Programme.	The training programme was conducted through online mode using Google platform.
To organize 'Intercollegiate Wallpaper Competition'.	This activity was successfully organized on 24th Feb, 2021.
To start new programmes, M.Sc. Analytical Chemistry.	The said proposal was submitted to the University and M.Sc. Analytical Chemistry programme started from the academic year 2021-22.
To organize workshop on revised syllabi.	Four University sponsored workshops were organized. (Chemistry, Physics, statistics and Sociology subjects)
To sign MoU with Indian Institute of Foundrymen (IIF) Kolhapur Chapter.	MoU was signed on 5th October, 2021.
To organize Karmveer Smrtidin Lecture Series.	Five days 'Karmveer Smrutidin' Lecture Series' was successfully organized during 1st to 5th May, 2021.
To organize research methodology/IPR related workshops.	The Research Committee successfully organized two workshops on the topics: 'Review Article Writing' on 29th July, 2021 and IPR, Patent filling, Copyright and Trademark on 31st August, 2021.

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC) and Internal Quality Assurance Cell (IQAC)	17/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	15/01/2022

Extended Profile

1. Programme

1.1	364
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1146
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	634
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	293
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	29
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	47
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	32
Total number of Classrooms and Seminar halls	
4.2	15.64
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	87
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution affiliated to Shivaji University with a holistic approach prepares Institutional Development Plan through IQAC of college regarding curriculum with following process:

1. The IQAC prepares a consolidated Academic Calendar.

- 2) The time table, semester-wise teaching plans, Daily synopsis, and Syllabus Completion Reports are formulated within stipulated time.
- 3) IQAC monitors & analyses feedback reports of stakeholders to initiate various courses of minimum 30 contact hours for student's enrichment.
- 4) IQAC emphasizes on cross cutting issues by introducing various activities.
- 5) For inculcating research culture among students, Research Projects under Student-Teacher Research Cell were given.
- 6) Department of Physics, Statistics, Physical Chemistry (M. Sc-Part-II) & Sociology organized 'Workshop on Revised Syllabus'. The respective subject teachers participated in revised syllabus workshops.
- 7) 07 faculties are working as Members of Board of Studies.
- 8) PPTs, Videos lectures of faculties were uploaded on the college web portal as a knowledge bank.
- 9) Through 'Tutor-ward Scheme', students' academic & personal issues are addressed by faculty.
- 10) Learning resources like Library, E-Learning facilities (INFLIBNET) and well equipped computer lab are made available.
- 11) For effective teaching-learning process, Students' Feedback on teachers was collected .

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.rcsc.ac.in/pdf/calender/428536559_ac2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution adheres to semester-wise Academic Calendar for the conduction of Continuous Internal Evaluation prepared by IQAC in consultation with HoD(s) as per University guidelines. The academic

calendar specifies the tentative dates of diagnostic test, unit tests, pre-semester, surprise tests, open book tests, quizzes, group discussions, seminars, practical etc. to be conducted by online and offline mode along with co-curricular and extra-curricular activities. The timetables of all departments were prepared and executed accordingly. Academic Calendar and Time Table were displayed on the website of the college.

The teachers prepared teaching plans according to the academic calendar and University guidelines. Pre-semester examinations were conducted by all the departments well before the University examinations. The online practice tests were also conducted by all departments.

For implementation of CIE process, Internal Evaluation and Examination Committee were composed to monitor examination and evaluation process. Assessment of all the examinations was done within stipulated time and the results were duly displayed on notice board.

As an effort to improve the efficiency, transparency of the Continuous Internal Evaluation process, regular review is taken by the Principal and IQAC team of the college.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To incorporate and amalgamate cross cutting issues into the curriculum, Institute has introduced courses regarding human values, Gender, Environment and Sustainability and Professional ethics in its UG Programmes.

1. Gender:

The Syllabus of B.A.-I, II, III includes Gender issues. Also college has Woman Empowerment Cell and Internal Complents Committee which organised Seminar, Guest Lectures to sensitise gender issues. Both boys and girls represents their class.

2. Environment and Sustainability:

Environmental Science is taught as compulsory paper with project for B.A., B.Com. B.Sc. second year in UG Programme as syllabus.

The college has introduced Certificate course in 'Biodiversity Conservation' & 'Vermi-technology' to enrich the curriculum.

Besides that regular awareness programmes were conducted like National Webinar, Online Quize , Celebrating 'No Vehicle Day' in every month, 'World Ozone Day' etc.

3. Human values:

Syllabus of Arts includes human values in the curriculum . College runs Add-on Courses - 'Social Reformers in Maharashtra and Democracy', 'Leadership and Good Governance' to enrich the curriculum.

4. Professional Ethics:

Ethics in Profession is included in the curriculum of B.Com. The

subjects like Fundamentals of Entrepreneurship, Principles of Marketing, Auditing, Business Law reflects this issue. To incorporate this issue , college introduced Certificate course in 'Entrepreneurship Development', 'Retail Management' etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

64

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	http://www.rcsc.ac.in/feedback.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.rcsc.ac.in/feedback.php
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
1146	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of	

supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

634

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institute assesses the learning levels of the students and organizes special programmes for them.

• Process of identifying Advanced and Slow Learners:

At the beginning of academic year, slow and advanced learners are identified through the faculty wise diagnostic tests conducted by examination committee of the college.

• Special Programme for Slow Learners:

- Due to covid-19 pandemic situation, most of the activities were conducted by online mode.
- Bridge course was conducted by the departments.
- Remedial coaching provided at department level using zoom platform.
- The Language departments organized writing skill enhancement activities.
- Online study resources provided and online examinations, practice tests were conducted through Google Classroom.
- Slow learners are motivated to perform their best above the class average.
-

• Special Programmes for Advanced Learners:

- Problem solving sessions conducted.
- Online study resources provided and online examinations, practice tests were conducted through Google Classroom.
- Online group discussions, seminars and quizzes were conducted.

- Motivated student participation in conferences and workshops.
- Advanced learners are motivated to perform their best above the class average.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1GfyK608v9s22sR3WCO6xG6TbKUozpB5r
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1146	28

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Institution focuses on student-centric learning processes like experiential learning, participative learning and problem solving methodologies. Practical courses with enough experiential practices are included into all science programmes. They also provide a platform for students to engage in participative learning. Also participative learning has been done through various methods such as student seminars, group discussions, quiz competitions, project work, home assignments, field visits, excursions, role play, NSS, NCC activities, etc. Besides these, students equally participate in various intercollegiate and university level activities. Individual projects and class assignments are offered to students in order to stimulate independent learning and focus on self-study. Active participation of students in various committees like Cultural Committee, Sports Committee, Canteen Committee, and Career Counseling committee develops values of cooperation, social responsibility and leadership, importance of ethics among them. Students are engaged in research oriented activities through mandatory project/dissertation course for all P.G. programmes.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

For an effective curriculum delivery, ICT based tools are used for E-content development by the faculty. Power point presentations with animation effects prepared by the faculty make teaching learning process more effective. Educational videos are created, and uploaded on You Tube channel, website. The links are sent to WhatsApp groups and Google Classroom for an easy access to study material for students. Due to covid-19 pandemic situation, lectures and practicals were conducted through online mode using Zoom and Google meet platform. Class wise WhatsApp groups, Google classrooms were created to share study material and syllabus, to make important announcements, to conduct tests, to upload assignments, to address queries, etc. Seminars, continuous evaluation process, online tests were conducted using Google form. 100Mbps Wi-Fi is also offered on the campus for students and employees. The library provides access to online journals and E-books using QR codes. Computer laboratories and Wi-Fi facilities are also available to facilitate teaching-learning process.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

41

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

197

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

IQAC, Examination and Academic Development Committee of the institution has prepared annual calendar for conducting various internal examinations. However, due to the pandemic situation, teaching and evaluation process was done through online mode. All departments conducted unit tests, preliminary examination through online mode. The institution conducted semester wise examinations of first year students and results were uploaded on university web portal along with their attendance. As per the university notification, the institution conducted offline examination of students; unable to appear for online examination due to unavailability of internet connectivity. The term-work marks mandatory for final year students were sent to university.

The study material for Non-CGPA examinations is made available on University website. The examinations of Ability Enhancement Compulsory Course (Non-CGPA) conducted twice in a year for the first and final year student through online mode. Result is sent to the university within a stipulated period.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://drive.google.com/drive/u/2/folders/19zGVLk2LlWKcvFbA2WvY5G6k1XLMJqk0

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The students are the main stakeholders in our institution imparting education and it's our pleasure to make all efforts to ensure transparency related to internal examinations. Mechanism deals with examination related grievances is transparent, time-bound and efficient in our Institution. Grievances regarding the internal

assessments are handled immediately at department level by the respective subject teacher and the concerned HOD's. They considered initial jurisdiction about Complaints of continuous internal assessment. The Examination and academic development committee in the institution appeals to every department to take its decision. The Committee redresses the grievances of the students regarding assessment. In the previous academic year, the students who missed internal examinations and practical examinations applied for re-examinations.

Due to the COVID-19 pandemic situation online evaluation process was practised for internal as well as university examination. A number of students are belonging from remote area who were faced a problem of Internet connectivity. Due to this fact total 15 students applied for re-examination of their practicals. By taking the permission of the head of the Institution, the Committee redressed these grievances to the concerned HOD's and re-examination of these students was conducted in order to avoid the academic loss of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/drive/u/2/folders/1mVgRccJjSzYwe5ji1T8c4S_I8V_1fhd5

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course Outcomes:

BA: -

ØThe students can understand human values, the importance of criticism and the concept and process of literature by studying Marathi, Hindi and English languages. They can acquire writing skills of prose, poetry and dialogue and at the same time they can learn the art of translation.

ØThe students will understand the importance of agriculture and industry in global context.

ØThe students became familiar about social structure and social

processes.

ØThey can learn about stress management.

ØThey can get information about Democratic values such as Equality, Fraternity, Liberty and Justice.

- After completion of the course the students can enhance their thinking capacity to a large extent.

B.Com and B.Com-IT: -

ØStudents can learn principles and concepts in the fields of accountancy, marketing and entrepreneurship.

ØThey can acquire the skills of MS-Office Ms-PowerPoint, Ms-Access and Tally.

B.Sc. and B.C.S.:-

ØThe students can acquire knowledge about the laws of nature.

ØThey can understand the principles of various fields of chemistry to develop independent thinkers.

ØThe students benefitted in the development and maintaining problem solving skills.

ØThey can study the plant diversity, living organisms and their life processes in a scientific way.

ØThe students became familiar with computer environment & operating systems.

ØThe students are able to learn and perform various statistical tools and techniques in day-to-day life and use of computer effectively.

Mechanism of Communication: -Programme Outcome and Course outcomes for all programmes are displayed on the website of the Institution i.e. rcsc.ac.in. The faculties of Institute communicate POs and COs to the students during their classroom lectures and conduct Curricular, Co-curricular and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.rcsc.ac.in/comreg.php
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The IQAC of the institution is recurrently emphasized on the evaluation process in order to attainment of Programme Outcomes and Course Outcomes. In the beginning of academic year, department wise previous year result of students reviewed and communicated with the parent institution through office. Due to the CORONA pandemic situation, only online evaluation of outcomes was possible. Examination and Academic Development Committee of the institution has taken recurrent reviews of performance of the students through online Unit Tests, online Preliminary Examination and Online Quizzes. Programme Outcomes and Course Outcomes such as enhancement of thinking capacity and improvement in writing skill of the students was evaluated by conducting online Intercollegiate Wall Paper Competition.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

293

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.rcsc.ac.in/feedback.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.04

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institute takes effort in developing the ecosystem to inculcate scientific temperament among students and faculty. It transforms new ideas into reality through access of laboratories and financial support. Various interdisciplinary quizzes are organised by the institute. Research Committee of the institute organised science quiz competition on the occasion of 'National Science Day' for all science subjects. The students from various departments completed the research projects. Forty-eight undergraduate students from Departments of Statistics, Zoology and twenty-two postgraduate students from Department of Chemistry were benefitted through these projects. Institute has provided seed money to the students of Statistics and English to undertake research projects.

Faculty members and students actively participated in various research competitions organised by other institutions. The student, Miss. Dhanashree Suresh Kamble from B.A.III (Sociology) presented her research paper in National Seminar organised by Department of

Sociology, Vivekanand College, Kolhapur.

All faculty members are encouraged to participate in Conferences, Workshops and Symposia as well as to publish their research articles in the reputed International, National and State level journals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1R-mmFdfAeOyrJcmj5NyIT7Leovwllj3M

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	http://www.rcsc.ac.in/research.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

57

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In keeping with the vision and mission of the institute, the institution always strives to uplift the masses by organising various extension activities apart from NSS and NCC.

The following activities are organised throughout the year to sensitise the students regarding social issues:

- The Institute has organised various national webinars. Department of Zoology organised National webinar on "Recent Developments in COVID19" and Department of Physical education organised National webinar on "Mental Health & Wellness during COVID19".
- Department of Sociology and Kolhapur Youth Movement

distributed food to poor and needy people on 'Roti Day'.

- The Institute in collaboration with White Army, Kolhapur distributed fruites to White Army COVID center at Jain Boarding, Kolhapur.
- The College also supplied financial aid to COVID care centre.
- In the month of July the city Kolhapur severely affected by flood. In the flood crisis, the college supplied drinking water to flood affected people at nearby area.
- Department of Botany organised National E-quiz on 'World Environment Day'.
- Department of Economics and Commerce created awareness about cracker free Diwali at neighbourhood area of the institute.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/2/folders/1HHT7AF5mOdd6qbUS6K2kjRBr71SYvYUy
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

6

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

12

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

235

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

20

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has the spacious campus of 9.22 acres. The total built-up area is 6566.82 sq.m. Curricular & Co-curricular activities of the college are carried out in college campus viz., Main Building A, Building B, Building C, Building D, Building E & Library Building. The college has adequate infrastructural facilities available for conducting academic and administrative activities.

1. The College has 31 well-furnished classrooms available with sufficient ventilation and necessary amenities. Classrooms, Laboratories, Seminar Hall and IQAC room are well equipped with ICT facilities.
2. The College has 17 well equipped laboratories with necessary instruments and equipments (Physics-2 labs, Statistics-1 lab, Botany-2 labs, Zoology-1 lab, Mathamatics-1 lab, Electronics-2 labs, Chemistry-5 labs, Geography-1 lab and Computer-2 labs).
3. There is a separate G-plus two-storied library building having 318.63 sq.m. carpet area. Learning Resource Centre is fully atomized. Reading Room, NRC, reprographic facilities, Periodicals, e-books and e-journals are made available for the students.
4. There is separate Botanical Garden of 403 sq.m. area having diversified flora which is useful for science practicals.

5. Necessary infrastructural facilities are provided to the Divyangjan.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1atzWAEom8TyNLDgwpN2oaptp7BdBXi_Y/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college is proactive in providing the following facilities:
- Recreational hall with adequate facilities for conducting various cultural activities and Indoor games like Table Tennis, Bad-Minton, Wrestling, Boxing etc.
- Spacious playground with 19944 sq.m. area having 400-meter running track of 8 lanes. Students play games like Kabbadi, Softball, Cricket, Holly ball, long jump, Athletics.etc. on this playground
- International Standard Swimming Pool with 182 sq. m. area
- Gymnasium hall for students with modern equipments
- Canteen facility
- Physical Education department facilitates the guidance to the students and faculty for meditation and yoga's in Yoga center

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.64

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is fully automated using ILMS software named 'LIBRERIA' Version 2.0.3715.28728 Software Developed and powered by Maharashtra Knowledge Corporation Ltd. (MKCL), Pune. This is a web-based, integrated, multi-user, multi-lingual package, which computerizes all the in-house operations of the library. This user-friendly ILMS is used by students and faculty.

Special Features of ILMS Software

It provides an Online/Web OPAC interface to publish the library catalogue and is UNICODE Compliance that supports data entry in local languages. The software facilitates automated circulation of books and speedy access to bibliographic, location, and availability information about the books. The accession of books is computerized

and the books have barcode stickers. The Web OPAC based search facility is made available to users by providing separate computer terminal. Students can access required learning resources from anywhere in the campus using QR codes provided by the library.

SoftwareModules and work through ILMS- Cataloguing, Circulation, Serial Controls, Membership, Reports.

Link- <https://libreria.org.in/rcsclibrary>

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://libreria.org.in/rcsclibrary

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.96

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution has adequate and updated IT infrastructure. The IT infrastructure and resources are updated and upgraded as per the requirement and technological advances. The entire campus is Wi-Fi enabled with necessary LAN connectivity. The internet connectivity of Bandwidth 100 MBPS was provided by ONEOTT ENTERTAINMENT LTD that has recently been updated with increased Bandwidth capacity upto 150 MBPS. Due to the growing demand for internet access in the campus, institution has facilitated the upgraded version of 200 MBPS provided by BSNL Pvt. LTD.

The internet facility is provided to classrooms, laboratories, office through Wi-Fi. Whenever high-speed connectivity is needed, wired connection through optical cable LAN services provided to the departments. A computer lab is provided for browsing and accessing e-resources besides computers available in departments.

As per the Government norms, the institution has updated the website <http://www.rcsc.ac.in> by purchasing the registered Google domain .ac.in. The institution provides Wi-Fi facility for faculty and students. The COVID-19 crisis brought a paradigm shift to online teaching learning process. Accordingly, Webinars, online workshops

were organized using purchased ZOOM App.

The campus with wired and wireless internet access requires seamlessly roaming facility to access internet from classroom to library to laboratory made available to students for net surfing, up/downloading web based application, besides helping them in preparing projects and seminars.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.99

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well defined system of maintenance including committees and departments to identify, evaluate and monitor the proper use of available infrastructure. The Principal, Heads of various departments, Chairman of committees, the librarian and director of Physical Education inform their infrastructural requirements to IQAC and CDC. All requisitions are routinely scrutinized and validated by the Purchase and Maintenance Committee of the college.

Procedure:

- The college Maintenance Committee collects the requirements from various departments and committees and prepares maintenance programme as per the necessity to keep the infrastructure in order.
- Non-teaching staffs working in the laboratories, library and office are trained enough to look after the normal repairs and maintenance services to keep the systems in safe and operating conditions.
- The maintenance of the computers and invertors is done through AMCs.
- Repairs regarding electricity, leakages, plumbing, etc. are done by hiring the concerned technicians.
- Skilled laborers are hired for emergency maintenance work.
- College ensures three-year comprehensive warranty for newly purchased computer, laptops and UPS.
- The outdated machine/equipments are replaced by the machines having new configuration.
- From the optimum utilization of infrastructure, college runs in two shifts.
- For the smooth working of the college, the timetable has been formulated.
- The library facility is made available from 8:30 am to 5:30 pm

- A 7.5 KVA UPS has been installed in order to provide uninterrupted power.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.rcsc.ac.in/pdf/Procedures%20and%20policies%20for%20maintaining.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

381

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

71

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://www.rcsc.ac.in/sbc.php , http://www.rcsc.ac.in/cocc.php , http://www.rcsc.ac.in/stc.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1365

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1365

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

<p>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

48

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

80

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council works for the welfare of the students and to encourage their active participation in co-curricular and extension activities. The objectives of the council are as follows:

(a) To train the students of the college in the duties, responsibilities and rights of citizenship.

(b) To promote opportunities for the development of character.

The Student Council was constituted as per provisions of section 40(2) (b) of the Maharashtra University Act 2016. It comprises of the Principal as the president of the council , NCC officer, NSS officer ,Class Representative ,Physical Director , Sports Representative nominated by the Principal ,representative of NCC, NSS and cultural activities ,two lady representative nominated by the Principal. The students who stood first at B.A., B.Com., B.Sc. , B.C.S.,M.A. and M.Sc courses were selected in the student council. The secretary of the council was elected by the student's representatives . The member of student council helps in Academic , Cultural and Extension activities of the college.

Apart from student council ,there are various Academic and Administrative committees which have student representation. They are : IQAC ,NSS ,NCC Internal Complaints Committee , Lead college Coordination Committee , Standing Committee , Women Empowerment Cell ,Earn and Learn Scheme, Cultural Committee etc.

As per the guidelines of the Shivaji University Kolhapur the Student Council has not been formed as the University has kept Student Council elections as status quo.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association 2020-21

The Institution has registered Alumni Association under Mumbai Public Trust Act 1950(29) registered at Kolhapur District office on 5th February, 1988, entitled 'Rajarshi Chhatrapati Shahu College, Kolhapur Alumni Association Kadamwadi road ,Kolhapur' and registration number is F 4892 (Kolhapur)

Following are the objectives of the Alumni Association:

- 1 To establish communication rapport between Institution and Alumni
2. To conduct meetings of Alumni

3. To take initiatives for the overall development of the Institution

4. To provide guidance, feedback and financial assistance to the Institution.

5. To guide the students of the institute for professional development, higher education and being good citizens

The Alumni Association consistently helps the institution in Academic, Administrative and Infrastructural development. The Association plays a prominent role in all the endeavors of the Institution. Our Institution effectively runs the 'Earn and Learn Scheme' for facilitating the career opportunities for the poor and needy students. The member of Association had taken initiatives in adopting the poor students by providing employment opportunities. In the academic year 2020-21 due to the Covid-19 Pandemic, the Institution couldn't organize Alumni Meet.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is "To build an Enlightened and humane society by educating the children from deprived classes".

The mission is:

1) To empower the students by inculcating the skills, national and humanistic values, and emotions through curricular, co-curricular

and extension activities.

2) To join the world of work and the world of knowledge, to establish the dignity of labour and thrust for wisdom by introducing skill based courses.

The management (C.D.C.) and IQAC monitor academic, administrative and developmental activities organized by the institution keeping in tune with the vision and mission statement. To maintain transparency in the administration, various committees comprising members of teaching and non teaching faculty are actively involved in the curricular and co-curricular activities as well as administrative functions of the Institution. The faculty In-charge and Heads of the Department are authorized to monitor these activities.

The students belonging to economically deprived classes are sensitized regarding the dignity of labour through an effective implementation of the "Earn While Learn Scheme". A wide range of certificate courses and skill based courses have been supplemented with the conventional courses and programmes run by the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution believes in decentralization and participative management in the functioning of various bodies on campus. The strategy for the effective implementation of the plan and policies is decided by the College Development Committee and IQAC of the college.

Case study

The decentralization and participative management is evident through the examination process executed during the unprecedented pandemic situation. The institution prepared examination schedule which was incorporated in the Academic Calendar. As the examination process was digitalized for facilitating easy access to the students, the innovative systems like ERP system of University was utilized for conducting examinations of second year and third year students of

all streams. Online Examination Software was specifically used for the smooth conduct of examination of first year students. The separate mechanism for CIE was practiced for all the classes through Online Tests conducted through Google Forms, Nearpod Quiz app, Online Assignments through Whatsapp and Group Discussion Sessions were conducted using Google Meet/Zoom app. All the Heads of the Department collaborating with the Examination Committee jointly monitored all the concerned activities including displaying examinations schedules and resolving complaints regarding the online examination process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As per the NAAC recommendations for quality enhancement of the institution, IQAC proposed the strategic plan to organize online Workshops /Webinars .During the pandemic situation, these became an easy access to the expertise in various disciplines. The details are as follows:

Sr. No.

Webinars/Workshops

Organising Department

Dates

Level

1

COVID19 pandemic situation: Job opportunity/Challenges of Indian Pharmaceutical industry

Chemistry

14/06/2020

National

2

National Online Seminar On Advanced Materials And Their Applications

Physics

19/06/2020

National

3

Recent advances in COVID19

Zoology

04/07/2020

National

4

Preparation of NET SET Examination

Chemistry

06/07/2020

National

5

Sahityasamrat Annabhau Sathe yancha Sahityatil Prabodhanachi disha

Marathi

05/07/2020

State

6

Techniques in Genomics & Proteomics

Botany

11/07/2020

National

7

National webinar on Mental health & Wellness during COVID19

Physical education

07/07/2020

National

8

Social problems of migratory labourers in COVID19

Sociology

8/07/2020

State

9

Subaltern Narratives :Theory and Practice in Literature

English

9/07/2020

National

10

workshop on "Change in syllabus of M.Sc II(Sem.III)"

Chemistry

21/01/2021

University

11

workshop on "New changed B.Sc. III CBCS curriculum of Physics

Physics

03/02/2021

University

12

workshop on "Revised syllabus of Statistics for B.Sc.III"

Statistics

01/02/2021

University

13

workshop on "Revised syllabus of B.A.III Sociology(CBCS)

Sociology

04/02/2021

University

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.rcsc.ac.in/aplans.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointments and Service Rules:

As per the rules and regulations of UGC/ Government of Maharashtra and University, Parent Institute appoints the teaching/ non-teaching staffs.

College Development Committee:

The College Development Committee is composed as per the rules and regulations of the University Act which monitors the quality sustenance and enhancement of existing academic, administrative, and infrastructural developmental plans.

Principal:

The Principal monitors execution of the perspective plans of the College and ensures the smooth functioning of academic and administrative work.

Internal Quality Assurance Cell:

IQAC proposes quality benchmarks for various academic and administrative activities and initiates the organization of inter and intra institutional workshops, seminars, and conferences on relevant themes. The proper documentation of the various activities is maintained by the committee.

Vice-principal:

The Vice-principal monitors and directs the academic as well as administrative activities in the campus by constituting various committees before the commencement of the year.

Heads of Department:

The Heads of Department monitor proper implementation of academic calendar for the scheduled organization of curricular, co-curricular and extra-curricular activities for the holistic development of the students.

Office Superintendent:

Office Superintendent is the head of Non-Teaching staff that ensures whether the administration of various sections run properly and efficiently.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://rcsc.ac.in/admin.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institution initiated the following Welfare Schemes:

- 15 days of causal leaves provided to the teaching staff per year.
- 20 half pay leaves given to the non-teaching staff per year.
- Duty leaves given to the staff members to attend Training Programmes/ Orientation /Refresher / Workshop/ Seminar /Paper presentation in seminar conferences.
- Online Faculty Development Programs are organized to motivate the teaching staff.
- Laboratory facility provided to the teachers to conduct research.
- Canteen facility available for teaching and non- teaching staff.
- Internal Complaints Committee for prevention of Sexual Harassment of Women at work place.

- Parking Facility , Internet facility, Staff Welfare committee, Gymkhana facility, Staff academy committee
- Retirement function, Felicitation of meritorious stakeholders are organized by Staff Welfare Committee for the teaching and non teaching staff.
- Rayat Sevak Corporative Bank, established by the management, provides various loan schemes such as Security Loan, home loan, vehicle loan etc and college assures the bank regarding the loan repayment instalments.

Other welfare schemes:

- Medical bill reimbursement.
- National Pension Scheme (NPS)
- Maternity Leave (180 days)
- Paternity Leave (10 days)
- Group Insurance Scheme (GIS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Teaching Staff:

As per the guidelines of Shivaji University Kolhapur, the college evaluates the performance of teaching staff on the basis of the

prescribed format entitled 'Performance Based Appraisal System' (PBAS) which has the following parameters:

1. Teaching, Learning and Evaluation related activities.
2. Co-curricular, Extension and Professional Development related activities
3. Research and Academic contribution with Participation in National and International Conferences, and Refresher/Orientation Programmes.

The PBAS forms are duly filled up by submitting the necessary supporting documents by the concerned teachers which are scrutinized by the IQAC committee and PBAS score is calculated.

Non-Teaching Staff:

For the Non-teaching staff, their Performance Appraisal is done through their 'Confidential Report' prepared by the Principal, which is sent for evaluation to our parent institute Rayat Shikshan Sanstha, Satara. On the basis of these reports, the non-teaching staff receives promotions in their service as per government rules.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts internal and external financial audits regularly through the parent Institution. The Audit department of the parent institution conducts internal audit quarterly in the financial year. Accounts and Finance officer of the Institute, and other staff provide all kinds of receipts as well as vouchers of the transactions carried out during the financial year under various budget heads. The senior auditor and his assistants check every financial entry in various books of accounts. After the verification of accounts, the auditor submits the reports to the principal for the follow up action. The observations and queries, if any noticed by the internal auditor, will be sorted out for the necessary

update. Apart from the above said audit mechanism, as per the norms of Government of Maharashtra Higher and Technical Education Department, the college conducts its financial audit by Accounts Officer (AO), followed by audit by Senior auditor, Joint Director Office, Higher Education, Kolhapur and final audit is conducted by Accountant General, Mumbai, for salary and non-salary grants received from the government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.5

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Institute maintains and follows a well-planned process for the mobilization of funds and resources. Institute has designed some specific rules for the fund usage and resource utilization. Alumni, NGOs contribute to the institute by raising funds for purchasing items like water coolers, or books for MPSC center in the campus, etc.

The Budget, Finance and Purchase Committee has been constituted to monitor the optimum utilization of funds for various recurring and non-recurring expenses. The committee seeks quotations from vendors which are scrutinized by the committee before a final decision is made based on parameters like pricing, quality, terms of service,

etc. The Accounts Department ensures that the expenditure lies within the allotted budget.

Before the financial year begins, Account Department of the College prepares the Institutional budget. It includes salary grant, non-salary grant, fee grants and equipment grants. The planned expenses such as lab equipment purchases, furniture, and other development Expenses are also considered under it. The budget is scrutinized and approved by the management of the Parent Institute.

The available physical infrastructure is optimally utilized beyond regular college hours; for conducting remedial classes, co-curricular activities/extra-curricular activities. The college infrastructure is utilized as an examination centre for Government examinations/University Examinations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Internal Quality Assurance Cell (IQAC) suggested to the management regarding the upgradation of College Website as per the government's rules and regulations. As per the government rules and regulations, the government approved website domain .ac.in has been purchased and the technical committee of the institution has launched new website www.rcsc.ac.in in June 2021. Moreover, the technical committee and IQAC Coordinator had applied free G-suit to Google India and the Google office has approved it.

2. As per the discussion in IQAC, it was decided that to organize national level webinars by different departments. The total nine webinars were organized by different departments on different topics. One of the webinars, 'Preparation of NET/SET Examinations' organized by Chemistry Department benefited by 5644 students and faculties all over the India. The same is appreciated by all the members of IQAC.

File Description	Documents
Paste link for additional information	http://www.rcsc.ac.in
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the lockdown period due to COVID-19, it was necessary to adopt online teaching methodology by the staff. The IQAC suggested that, to use the Zoom and other online platforms for online teaching. The every department has created the Google Classroom and Whatsapp groups for communication of lecture link and notes. More, each department was conducted online unit tests and quizzes by using Google forms and other modes. Whole practice observed by IQAC with by taking weekly feedback from faculty incharge.

As a part of teaching and learning process, IQAC suggested to staff regarding to video creation by providing necessary facilities. The most of the staff has been engaging in the creation of video lectures on important topics for better understanding of students. All video lectures were uploaded on college you tube channel. The same practice reviewed by IQAC.

File Description	Documents
Paste link for additional information	https://www.youtube.com/channel/UCFqwOCsTfW4d9KqrN9OqWiQ
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.rcsc.ac.in/minutes.php
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution organised various activities such as Online Celebration of International Yoga Day, National Webinar on Mental Health and Wellness during Covid-19, Celebration of International Women's Day, Rangoli Competition on Save girl Child (Beti Bacho), Special Guest Lecture on Gender Issue and Anti Sexual Harassment for Students.

The institution has taken several measures to enhance safety and security of girl students and ladies staff on campus and the necessary awareness has been created among the students regarding gender equity. The security guard has been appointed to secure the premises and avoid intruders from outside. The surveillance camera has been installed to ensure safe and secure atmosphere. The Institution provides ladies hostel facility for girl students and a warden has been appointed. The Internal Complaints Committee has been composed to redress the complaints of students in campus. "Nirbhaya Pathak" (a special Police force meant for women's security) actively works throughout the year. The provision of Lady teacher during study tour, industrial visits and field visit equally takes care of the security issue of girl students.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1T7-Q09m0Y272NcXEFiEwYuE3j9gkGzeq/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1NNj9tUn63TgSfXwgx-Vf9sGImln1ZDclW/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Institution has a facility for the Management of Degradable and Non-degradable waste such as solid Waste Management, E-waste Management, Bio-medical Waste Management, Liquid Waste Management, Hazardous Chemical Waste Management etc. The Institution has a separate dust bins which are kept at different places in the premises to collect and segregates the solid waste. All the food waste and dry leaves in the campus are converted into Organic Compost through Vermiculture unit and the Compost is used for gardening.

Our Parent Institute has constituted a technical committee to make the audit of PC'S, Electronic Gadgets, Instruments and Equipments after its expiry date. Zoology Department and Health Centre of the Institution collected the bio-medical waste and dumped it in pit. All the liquid waste from Washroom and Bathroom is collected into Soakage Pits through drainage system. The Institution has safely and securely managed Hazardous waste generated from Science

Laboratories. Waste Chemicals in the Chemistry Lab are properly disposed off by dissolving them in water or by keeping them in protected zones in the Campus.

Filtration / Recycling System:

The tap water undergoes proper filtration which lowers the concentration of calcium and other minerals which is used for swimming pools. The recycling of drained water is managed by storing it in tanks which is again used for gardening purpose.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution Provides an inclusive environment for all with tolerance and harmony towards cultural , linguistic , communal socioeconomic and other diversities.

Celebration of birth Anniversaries of various social reformers, educationist is an effort to mark the day by commemorating their memories and commendable contributions for the social welfare of the society.

1. Celebration of Birth Anniversary of Sau. LaxmibaiBhaurao Patil
2. Celebration of Birth Anniversary of RajarshiShahu Maharaj
3. Celebration of Birth Anniversary of PadmabhushanDr.KarmaveerBhaurao Patil
4. Celebration of Birth Anniversary of Mahatma Gandhi
5. Celebration of Birth Anniversary of Lal Bahadur Shastri
6. Celebration of Birth Anniversary of Dr. A.P.J. Abdul Kalam

The value of tolerance for linguisticdiversities, gender sensitivity are equally inculcated through the celebration of activities such as -

- 1 Celebration of Marathi Rajhasha Din
2. Celebration of Women's Day

3. Celebration of Teachers Day

Awareness about environmental consciousness, Cleanliness is created by through the following activities

1. COVID-19 Awareness Quiz
2. World Ozone Day
3. Quiz on World Environment Day
4. Earth Epledge
5. Tree Plantation
6. Cracker free Diwali
7. Statue Cleanliness
9. Webinar on water Resource Management

Participation of students in various events in Youth festival and sports activities also initiates harmonious and inclusive atmosphere in the campus .

1. Fit India Movement Rally
2. Swachhata Abhiyan
3. Pulse Polio champion
4. Organ Donation day
5. fit India Cycle Rally

Tolerance for communal and socioeconomic diversities is also marked by observance of the following days

1. Constitutional Day
2. Celebration of Republic Day
3. Celebration of Independence Day

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Institution believes in the holistic development of our students organisation of various activities to sensitize them to the constitutional obligations about values, Rights and Responsibilities of citizens will enable them to responsible citizen.

Sensitization of the students and employees of the Institution is done through curriculum as well as value added Courses and various extracurricular activities. Democracy, Election & Good Governance is the Non CGPA compulsory subject introduced for first year Classes (of all disciplines) and Indian Constitution is for final year student (of all disciplines).

"Democracy & Good Governance" and "Social Reformers in Maharashtra" are the value added courses to inculcate constitutional awareness among the students.

In addition to these, activities like Guest Lecture on Gender Issue and Anti Sexual Harassment for Girls Students is conducted to create awareness regarding women's rights. The cloth distribution drive was our effort to sensitize student regarding social responsibility

Introducing Rayat Military Academy course inaugurated at the hands of 5 MAH BN NCC AO Col. Kishorkumar More is an initiatives to accomplish the objectives Military programme

Various activities like anti-corruption oaths, Earth Epledge, Covid-19 Awareness, Cleanliness Drive, World Population day, Webinar on Problems of migrated labours during pandemic situation gives them insight into global environmental concerns .

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/file/d/1SZMB1GnYNPPuDopb07C7wXLFba2NcsdR/view?usp=sharing
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p> <p>Our Intuitions always strives for inculcating values of social responsibility and patriotism among the students. Commemorative Days are observed to mark birth and death anniversaries of National Heroes, social reformer, Educationalist.</p> <p>Birth Anniversary of Sau. Laxmibai Bhaurao Patil,</p> <p>Birth Anniversary of Rajarshi Shahu Maharaj,</p> <p>Birth Anniversary of Padmabhushan Dr.Karmaveer Bhaurao Patil,</p>

Birth Anniversary of Mahatma Gandhi,
 Birth Anniversary of Lal Bahadur Shastri,
 Birth Anniversary of Dr. A.P.J. Abdul Kalam,
 Birth Anniversary of Savitribai Phule,
 Birth Anniversary of Yashwantrao Chavan,
 Birth Anniversary of Dr. Babasaheb Ambedkar
 Celebration of Independence Day,
 Celebration of Teachers Day,
 Celebration of Republic Day,
 Celebration of Marathi Rajbhasha Din

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices-I: Intercollegiate Wallpaper Competition

1. Title of the Practice: Intercollegiate Wallpaper Competition

2. Objectives:

- To motivate students to learn the specific topic through analytical view.
- To provide the apt platform for students for creative expression.

3. The Context:

District level Intercollegiate Wallpaper Competition was chosen as another best practice of our institution. It was an effective tool of engaging the student in learning process by facilitating teamwork and creative thinking along with the extensive research. This was our effort to sensitize them regarding the social issues like the pandemic situation and its reflection on different fields. Through this Interdisciplinary competition students were motivated to express their views.

4. The Practice:

The Wallpaper Committee of the college organized District level Intercollegiate Wallpaper Competition on Wednesday, 24th February, 2020. The main theme of the competition was Covid19 : Its Global Impact. The main objective behind the organization of this activity was to enable the students to express their views on the varied relevant Interdisciplinary topics regarding the theme of the competition like Corona and changing Entrepreneurship concepts, Pandemic: its Effect on Indian Economy, Corona: Immunization, Its long lasting Effects, Effect of Corona on Hindi, English, Marathi Film Production, Pandemic: Mental Stress Management, Social Health Management During Corona, Corona, its Effects on Educational Field, Medical Waste Management During Corona, Lockdown : Pandemic and Unemployment Issues were the topics sensitizing students regarding the global impact of corona on the society. The Panel of seven Referees from different colleges was formed for this purpose .

The inauguration was done at the auspicious hand of Dr.V.N.Shinde Deputy Registrar , Shivaji University Kolhapur. The Introductory speech was given by the organizer of the competition & chairman, Wallpaper Committee , Dr. Sabiha.A. Faras. IQAC Coordinator, Dr.S.P.Pawar introduced the chief Guest. Vice Principal Dr.R.S.Dubal presided over the function.

The referees assessed the wallpapers according to the criteria decided by the committee.

5. Evidence of Success:

Despite the pandemic situation and frequent lockdowns, with the consistent efforts of the Principal & staff only , we received an overwhelming response from 51 participants of various colleges who presented their wallpapers in the competition.

6.Problems Encountered and Resources Required:

Due to the lockdown students were unable to stay connected. The proper promotion of the competition was a challenge before us that also affected the no. of participating in the competition.

Best Practice-II: Use of ICT in Institute and E-Governance

1.Title of the Practice:Use of ICT in Institute and E-Governance

2.Objective :

i) To offer an effective efficient accountable and transparent administrative system through e- governance.

ii) To evolve Teaching, Learning and Evaluation process using ICT tools.

3.The Context:

Use of ICT ensures digital literacy of teachers and students that led to improve the Teaching, Learning and Evaluation process. E-Governance helped to increase transparency in administrative work as well, as it improved efficiency of the services rendered leading to easy access to information and efficient management system.

4.The Practice:

Various training / contact session were organized by the Parent Institute to boost the efficiency of office staff through the following training program.

1.A training program for office staffs was given on 12/03/2021 regarding "Advance Tally Software" for effortless data storage & access, eliminating human errors in accounting.

2. A contact session on "New TDS Provision" for accountants was arranged on 17/07/2021.

3.A online Meeting on "Affiliation Demo" for accountants was arranged on 25/08/2021.

During the pandemic situation, the transition to online classes became the necessity. Six days Online Faculty Development Program on "Educational Video Creation" aimed at equipping our teachers in the

use of technology for effective and efficient teaching by understanding the dynamics of e-content was organised during 22/07/2020 to 27/07/2020. 8 Webinars, 1 Seminar and 8 Workshops were also organised which our significant endeavour for developing an efficient teaching learning framework. The online admission management system adapted by college is a digitalized way of managing the student admission and enrollment processes effortlessly. Online Lectures using Zoom Platform were conducted. Online exams became a great way of maintaining momentum in evaluation process. Faculty meetings for building a collaborative culture through discussion on means to achieve academic excellence were conducted.

5. Evidence of Success:

E-governance is one of the initiatives of the institution for delivering more transparent, efficient and cost effective service for stakeholders. During the pandemic situation, our Institution conceptualised e-governance project viz. Office Automisation, Admission and Examination process. To begin, with the college made available online services pertaining to admission, examination and other allied activities. It brought transparency, accountability, equity and inclusiveness in admission and examination process. The online admission management system adapted by college is a digitalized way of managing the student admission and enrollment processes effortlessly. The effective implementation of e-governance is equally evident through the routine administrative working of the institution. Following the outbreak of Covid-19 our institution took initiative to organise 8 Webinars, 1 Seminar, 8 Workshop and 1 Faculty Development Programme through virtual platform. Faculty as well as students were really benefitted through an easy access to the expertise in various disciplines. The teaching, learning and evaluation process has gone through paradigm shift in terms of resources and mode.

6. Problems Encountered and Resources Required:

1. Digital divide is an important issue needs to be addressed.

2. Lack of appropriate feasible and effective capacity building mechanism

for rural masses.

3. Cost of project is one of the impediments in implementing e-governance initiative.

File Description	Documents
Best practices in the Institutional website	http://www.rcsc.ac.in/practices.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Rayat Corona Help Centre

In keeping with the vision and mission of our institution to inculcate the humanistic values among the stockholders, our Parent Institution in collaboration with Kolhapur Municipal Corporation and White Army Kolhapur initiated the robust plan to tackle the pandemic. The "Rayat Corona Help Centre" was established in the backdrop of Covid -19 pandemic at Digambar Jain Boarding, Kolhapur. Out of 100 beds available at the center, provision of 20 beds was done by our Parent Institution. 10 beds were specially reserved for Rayat Sevak and their families.

Standard precautionary protective measures like sanitization facility, plan to ensure to regular cleaning for disinfection, provision of disposable gloves. medical equipment's, Medicine, PPE kits were made available to prevent contracting any potential infections.

This center was working 24 hours for Malkapur, Kolhapur and Rajapur colleges and Secondary School group no.13 clubbed under western zone of Rayat Shikshan Sanstha.

The structured mechanism was followed by composition of various committees for this purpose. Each Committee member devotedly completed the task allotted to them. The awareness regarding the need of vaccination and necessary health measures to be taken was created among the staff and students. The regular checkup of body temperature and oxygen level of staff and students was also taken care of in the campus.

The Parent Institution strictly monitored the percentage of vaccination and Covid cases detected if any. A structured mechanism was followed by submitting daily report to the management.

The financial assistance of RS. 3 Crore 76 Lacs was given to Chief Minister relief fund from our Parent Institution. Rs.1 Crore 50lacs fund was specially reserved for the welfare of students and staff. Nearly 1000 teachers worked as volunteers at various help centers.

On the occasion of birthday of Hon. Dr. N. D. Patil , Vice President , Rayat Shikshan Sanstha Satara; our Institution rendered financial assistance of Rs. 42,500 to Dr.N D Patil Pratishthan for helping Covid patients. Distribution of fruits at different Covid centres in Kolhapur was also done on this occasion.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- To organize COVID-19 vaccination camps.
- To organize National/International Conferences/Workshops.
- To strengthen the research facilities and to motivate faculty and students for research.
- To introduce new UG and PG programs.
- To introduce new skill based/value added short-term courses.
- To establish laboratory for M.Sc. Analytical Chemistry.
- To Construct Recreation hall.
- Upgradation of Competitive Examination Guidance Centre.
- To establish Digital Studio for e-content development.
- To purchase Learning Management System (LMS).
- To strengthen Placement Cell and organize placement drives.